

## **Information on personal data processing - contact form**

www.gentlemeet.com, as a personal data controller, hereby inform you about the processing of your personal data and your rights related to the processing.

Processing takes place as part of the following activity: Contacting via a contact form on the website [www.gentlemeet.com](http://www.gentlemeet.com).

### **The purpose of personal data processing:**

Communication of web administrators with persons who have decided to use contact or order forms for communication on the website [www.gentlemeet.com](http://www.gentlemeet.com).

### **Description of the purpose of personal data processing:**

We will use your personal data to respond to your message or your inquiry raised to us via the form on the website www.gentlemeet.com and for any subsequent communication with you.

### **Processing permission:**

We need to do the processing to be able to answer your message or your inquiry raised to us via a form on the website www.gentlemeet.com so that we can meet your interest in communicating with us. If we were not processing this data, it would not be possible to respond directly to your message or your inquiry raised to us via a form on the website www.gentlemeet.com or to deliver our response to your inquiry to any of your listed contacts.

### **Categories of personal data processed:**

Name, surname and contact details (e-mail address and / or telephone number). We also process other personal data, which you may provide us as a rule in the text of your message or your inquiry raised to us via the contact form on the website www.gentlemeet.com.

### **Duration of the processing and archiving:**

Until your request is processed or without undue delay after your request to erasure your personal data from our database.

### **Categories of processors or recipients to whom we may provision personal data:**

Upon request, your personal data may be provided to public authorities, in particular courts, the Police of the Czech Republic and other law enforcement authorities to the extent necessary and within the limits of the law.

### **Source of personal data:**

We get personal data directly from you through the contact form located on the website ([www.gentlemeet.com](http://www.gentlemeet.com)), i.e. by completing this contact form and sending the message. We also get personal data from you from the text of your message or your inquiry raised to us via the contact form at [www.gentlemeet.com](http://www.gentlemeet.com), possibly from documents that you insert into the form as attachments.

### **Transfers of personal data to third countries:**

As part of that processing, your personal data will not be transferred to third countries.

### **Automated decision-making based on personal data:**

As part of that processing, there is no automated decision-making based on personal data.

### **Other informations:**

Personal data may be subject to archiving in the public interest and used for scientific, historical or statistical research purposes. In justified cases, personal data may be subject to processing to deal with legal matters, including the fulfillment of obligations to public authorities, and the monitoring and ongoing evaluation of legal risks.

### **Your rights in the processing of personal data**

Your rights in the processing of personal data include:

#### **a) Right of access**

In the above you can read what personal data and for what purpose we process personal data, how long we retain them, where we collect personal data, to who are transmitted and what other processing related rights you have.

As a part of your right of access you may request a copy of the personal data undergoing processing (the first copy will be provided to you free of charge and additional copies with a fee).

#### **b) Right to rectification**

If you discover that the personal data that we process are inaccurate or incomplete you have the right to rectification or their completed without undue delay.

### **c) Right to erasure ('right to be forgotten')**

Between your rights also include the right to erasure of your personal data and it for the following reasons:

1. the personal data are no longer necessary in relation to the purposes for which they were collected or otherwise processed;
2. You will use your right to object to the processing pursuant for no overriding legitimate grounds for the processing and we will find your objection substantiated;
3. Our personal data processing has ceased to be in compliance with generally binding regulations.

This right does not apply to the extent that processing is necessary:

1. for compliance with a legal obligation
2. for archiving purposes, scientific or historical research purposes or statistical purposes
3. for the establishment, exercise or defense of legal claims.

### **d) Right to restriction of processing**

Another right which belong to you is right to restriction of processing of your personal data. In certain cases you may require that your personal data can be labeled and these will not be subject of no further processing operations for a limited time.

Restriction of processing of your personal data is possible if:

1. the accuracy of the personal data is contested for a period enabling the controller to verify the accuracy of the personal data;
2. the processing is unlawful and you oppose the erasure of the personal data and requests the restriction of their use instead;
3. Your personal data are no longer need for the purposes of the processing, but you required them for the establishment, exercise or defense of legal claims;
4. you have objected to processing pursuant and for the time that we investigate that if Your claim is justified, we are required to restriction your personal data.

### **e) Right to object**

Also you shall have the right to object the processing of your personal data. If we do not have in the event serious legitimate reasons to processing your personal data, we will not continue with processing them.

### **f) Right to lodge a complaint with a supervisory authority**

Especially in cases where you suspect that your personal data are processing improperly or unlawfully or in violation of generally binding legal regulations, you have the right to lodge a complaint with the Office for personal data protection in the following manner.

### **Exercise of individual rights by data subjects**

In all matters relating to the processing of your personal data, you can contact us through the following contact:

- email: [info@gentlemeet.com](mailto:info@gentlemeet.com)

We will handle your request without undue delay however to the maximum one month. In exceptional cases in particular because of the complexity of your request, we may extend this period for another two months. About this possible extension and its rationale we would inform you.

Against our processing of personal data, you can optionally lodge complaint with the Office for the protection of personal data, registered office: Pplk. Sochora 27, 170 00 Prague 7 – Holešovice.